



SAM HOUSTON STATE UNIVERSITY
2007 AREA VII GREENHAND QUIZ

NAME _____

CHAPTER _____

TRUE AND FALSE SECTION 1

Instructions: Use a #2 pencil on the scan sheet form and mark "A" if your answer is **TRUE or YES** and "B" if your answer is **FALSE or NO**. Erase cleanly any answer you wish to change.

[Each answer is worth 1 point!]

1. The member offering the motion to refer to a committee is not allowed to specify whether it is to go to a standing or special committee.
2. According to the Classification and Summary of Motions, Incidental Motions are ranked below Subsidiary Motions.
3. In the preface of the *Parliamentary Guide for FFA*, all parliamentary laws and rules addressed in this book are said to be in agreement with those of Robert's Rules of Order, Newly Revised 10th Edition.
4. Fair and impartial judgment and skill in leading meetings are characteristics of a presiding officer.
5. There are six objectives in the suggested lesson plan for teaching parliamentary procedure.
6. When reading the treasurer's report the secretary reads the "Receipts since last report" before the "Disbursements since last report."
7. The chapter votes on the treasurers report only if a mistake is identified and a main motion is properly made to correct that change.
8. The motion to close nominations is of higher rank than a motion to reopen nominations.
9. During a business session, a member desiring parliamentary information may not interrupt a speaker without being recognized by the president.
10. The suspension of a bylaw rule is in effect only for the reason for which it was suspended.
11. A question is the back of the *Parliamentary Guide for FFA* is "What is the purpose of a nomination?"
12. By parliamentary law when the minority disagrees with the decision rendered, they must abide by the decision once the vote has been taken or one of the minority may call the previous question.
13. A proposer of a motion may withdraw or modify his or her motion with consent of the member who seconded the motion if this is done before the chair has stated it.
14. When point of order is called all officers are duty bound to enforce correct rules of procedure.
15. The motion to adjourn is an incidental motion when unqualified but if it is qualified, it loses its privilege and becomes a main motion.

16. If the motion is only to refer the item of business to a committee, it is the responsibility of the president to appoint the committee and if the president does not appoint the committee this duty falls to the vice president as he / she is an ex-officio member of all committees.
17. A vote is required to order a standing vote.
18. Unfinished business is discussed after the officer reports.
19. A member may offer an amendment to an amendable motion after the chair states the question and the member obtains the floor.
20. During the reading of the minutes of a regular meeting it is important to state how many members were present and the name of the person who gave each of the committee reports.
21. Only a negative vote can be reconsidered when considering the motion of parliamentary inquiry.
22. A motion can only be withdrawn after voting has commenced with permission from the chapter.
23. The reading of the minutes is usually requested by the president.
24. A rising vote and a general consent vote can be used when a majority vote is required.
25. A point of order, division, and appeal are all incidental motions, while the motions to reconsider, rescind and take from the table are always unclassified motions.
26. The American FFA Degree is the highest honorary honor degree presented by the National FFA Organization.
27. During the Discovery FFA Degree Ceremony the first time the Advisor speaks is after the Presidents first speaking part.
28. The former National FFA Secretary is Kacy Baugher from the Windsor FFA Chapter in Illinois.
29. The National Farm and Ranch Business Management Education Association serves as a member organization of The National Council.
30. There are eight primary types of SAE programs.
31. The third National FFA President was Leslie Fry.
32. John Johnson was the second National FFA President to resign from office.
33. In 1947 National FFA Week was established during the week of George Washington's birthday.
34. The first female National FFA President was Julie Smiley.
35. The 79th National Convention was held in Indianapolis, Indiana with 54,489 in attendance.

36. Texas has the largest FFA membership a compared to any state with a charter in the National FFA Organization.
37. State associations may consider “secondary agricultural education program” to be grades 7 – 12.
38. The Secretary speaks first during the Discovery FFA Degree Ceremony.
39. Three taps of the gavel is the signal for all members to stand in unison on the third tap.
40. The three finalists for the American Star in Agricultural Placement are presented with \$2000 and a plaque.
41. The National FFA Foundation is administered by a 27-member board of trustees.
42. In 1782, the United States adopted as its emblem the eagle with outspread wings, a shield upon its breast and holding an olive brand and a sheaf of arrows in its talons.
43. The first and last person to speak during the Ceremony for Installing Officers is the National President.
44. Official Chapter Equipment are available through the *National FFA Gold* and *Core* catalogs.
45. One of the duties of the Secretary is to have on hand for each meeting a copy of the Official FFA Manual for each member in attendance.
46. Chapter meetings can be excellent learning and teaching tools.
47. The *FFA New Horizons* is published six times each year.
48. The school administration should play a prominent role in the school banquet.
49. Some chapters have an executive work area where the officers may meet for lunch, and keep their records and notebooks.
50. Achieving diversity in membership has many rewards, including greater service to students, parents and the community.

MULTIPLE CHOICE – SECTION 2

Instructions: Use a #2 pencil on the scan sheet form to indicate your answer. Erase cleanly any answer you wish to change. **[Each answer is worth 1 point!]**

1. Which of the following are not decisions of the chair?

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- a. announcement of a vote; decision made in connection with items of business affecting the chapter.
- b. decision made in connection with the items of business affecting the chapter; an answer to parliamentary inquiry.
- c. decision made in connection with items of business affecting the chapter; the decision of the president to sponsor a banquet
- d. the decision of the president to sponsor a banquet; announcement of a vote
- e. announcement of a vote; an answer to parliamentary inquiry

2. If a motion which requires a second does not receive one,

- a. it automatically is postponed.
- b. it dies for lack of a second.
- c. the president is duty bound to ask three times, "Is there a second?"
- d. the maker of the motion is allowed to seek support for the motion.
- e. it fails unless the maker of the motion will also second the motion.

3. If the motion to be reconsidered is debatable, how many unclassified motions are debatable?

- a. 0
- b. 1
- c. 2
- d. 3
- e. 4

4. Which of the motions listed below can be reconsidered but are not amendable?

- a. Open Nominations
- b. Qualified motion to Adjourn
- c. Appeal from the Decision of the Chair
- d. Rescind
- e. Refer to a Committee

5. Which of the following motions is an incidental that requires a majority vote?

- a. Closing nominations
- b. Parliamentary Inquiry
- c. Leave to withdraw a motion
- d. Previous Question
- e. A & D

6. What do a Point of Order, Division of the Assembly, and Parliamentary Inquiry have in common?

- a. They require no vote
- b. They require no second and are undebatable
- c. They cannot be reconsidered and are unamendable
- d. All of the above
- e. None of the above

7. When can the president state whether or not the motion is debatable, amendable, and the vote required?
 - a. The pertinent facts should be stated for all motions
 - b. Only on motions that are undebatable, unamendable, or requiring a two-thirds vote.
 - c. Only on privileged, incidental and subsidiary motions.
 - d. It is never necessary for the president to state the pertinent facts on a motion.
 - e. They should be stated for all motions except main motions, which are always debatable, amendable and require a majority vote.

8. When the president leaves the chair for the purpose of debating an item of business, at what time should he/she resume the chair?
 - a. The president should resume the chair immediately after he/she has offered their debate on the issue so that they can put the question to the chapter and preside over the vote.
 - b. The president should be asked to resume the duties of the chair at a convenient time after disposing of the item he/she wished to debate on.
 - c. The president should resume the chair at the end of the meeting, when all discussion has ended and there is no more business before the chapter.
 - d. After the president surrenders the chair in order to take part in discussion, he/she should not return to preside until the next meeting.
 - e. The president should be return to the chair when the advisor states that he/she should.

9. If the motion to be reconsidered is debatable, how many unclassified motions are debatable?
 - a. 0
 - b. 1
 - c. 2
 - d. 3
 - e. 4

10. Assume that at the last official chapter meeting, the president was unable to attend due to an illness in her family, and the vice-president assumed the duties of the chair. Following the opening ceremonies the chairman announced a special fundraiser to purchase a new set of scales for the FFA Chapter. The chairman tapped the gavel and no one expressed any dissenting opinions. If a group of members or any individual member had wished to formally discuss this special fundraiser which motion should have been offered at the time the statement was made by the presiding chairman?
 - a. Reconsider
 - b. Appeal From the Decision of the Chair
 - c. Rescind
 - d. Previous Question
 - e. Refer to a Special Committee

11. Which of the following are amendable?
 - a. Closing, Reopening and Making Nominations
 - b. Refer to a committee, and Take from the table
 - c. Rescind and Reconsider
 - d. Closing and Reopening Nominations
 - e. None of the above

12. Which of the following are the characteristics that should be sought when choosing members for a chapter conducting team?
- Self-Confidence, Ability to learn Parliamentary Procedure, Neat Appearance, Team Spirit and Calmness & Self-Esteem
 - Willingness to work, Capability of learning parliamentary procedure, Team spirit, Well-developed voice, and neat appearance.
 - Willingness to work, self-confidence, ability to learn parliamentary procedure, well-developed voice, neat appearance, fair and impartial judgment, skill in leading people, team spirit, and willingness to learn and follow.
 - Willingness to work, self-confidence, ability to learn parliamentary procedure, well-developed voice, neat appearance, fair and impartial judgment, and skill in leading people
 - Willingness to work, capability of learning parliamentary procedure, team spirit, well-developed voice, and calmness & self-confidence
13. If the president has encouraged the termination of discussion or debate, which of the following is true?
- Members should not make any further discussion.
 - Members may still offer discussion if they so desire.
 - Debate/Discussion is now limited to two members.
 - Debate/Discussion is now limited to three debates/discussion.
 - None of the above
14. Which of the following votes is acceptable to use when a two-thirds vote is required?
- general consent
 - standing
 - raising hands
 - roll call
 - All of the above are correct.
15. What is the correct terminology for amending a motion?
- "I move that we amend the main motion that... by..."
 - "I amend the motion that... by..."
 - "I move to amend the main motion that... by..."
 - "I so move to strike out/insert/add ... to the main motion that..."
 - "I move that the motion to... be amended by..."
16. The 1964 – 1965 National NFA President was:
- Cecil Strickland
 - Curtis Childers
 - Donnell Brown
 - Trent McKnight
 - Adolphus Pinson

17. Who won the first Extemporaneous Public Speaking Event?

- a. Tiffany Humphrey
- b. Christie Peterson
- c. Jan Eberly
- d. Karlene Lindow
- e. Julie Smiley

18. Who were the first four National FFA Presidents?

- a. Leslie Applegate, Wade Turner, Bobby Jones and Jackie Mundt
- b. Bobby Jones, Vernon Howell, Wade Turner and Leslie Applegate
- c. Wade Turner, Kenneth Pettibone, Leslie Applegate, and Leslie Fry
- d. Leslie Applegate, Vernon Howell, Bobby Fry and Wade Turner
- e. Kenneth Pettibone, Vernon Howell, Bobby Tucker, and Leslie Applegate.

19. The fourth paragraph of *The FFA Creed* ends with the phrase:

- a. "...that inspiring task."
- b. "...depends upon me."
- c. "...product of our toil."
- d. "...I cannot deny."
- e. "...struggle of former years."

20. When was National NFA Week celebrated?

- a. during the week of George Washington's birthday
- b. during the week of H.O. Sargent's birthday
- c. during the week of the founding of the NFA
- d. during the week of Booker T. Washington's birthday
- e. during the week the Emancipation Proclamation was announced

21. Which of the following occurred in 1937?

- a. The leadership training school was established in Washington, D.C.
- b. The first FFA Chorus was held during the national FFA convention
- c. The first Ag Mechanics proficiency award was presented
- d. FFA Week was established
- e. The Washington Leadership Conference began

22. May the permanence of the rare and golden qualities of the _____ be a constant reminder of the strength of your education and the worthiness of your achievement.

- a. organization
- b. FFA
- c. emblem
- d. gold key
- e. flag

23. Which of the following is NOT a general duty of all officers?
- An ability to memorize official ceremonies.
 - A working knowledge of parliamentary procedure.
 - A commitment to lead by example.
 - A genuine desire to be a part of a leadership team.
 - A desire to work with community and business leaders to further the FFA Mission.
24. Which of the following is NOT an advanced preparation that must be made by the officer team as meetings are planned?
- Posting the agenda several days prior to the meeting to give all members a chance to prepare for discussion and encourage attendance.
 - Assigning all responsibilities for special guests, programs, recreation and refreshments.
 - Identifying, gaining approval and contacting guest speakers.
 - Making sure officer and committee reports are written and ready to present.
 - Placing the meeting schedule on the school's activity calendar before the start of the school year.
25. What is the symbol of authority?
- The FFA Emblem
 - The eagle
 - The FFA Flag
 - The FFA Jacket
 - The gavel
26. The entire banquet, including the meal and program, should not exceed _____.
- one hour.
 - one and one-half hours.
 - two hours.
 - two and one-half hours.
 - three hours.
27. In which year did former President Harry S. Truman speak during the national convention?
- 1953
 - 1955
 - 1957
 - 1958
 - 1960
28. In 1939, _____ acres of land was purchased for the first FFA-owned national headquarters.
- 140
 - 280
 - 35.1
 - 28.5
 - 351

29. Which state was the last to receive a national charter?

- a. Puerto Rico
- b. Alaska
- c. Rhode Island
- d. Wyoming
- e. Ohio



30. What were the national dues per member when the FFA was first established?

- a. five cents
- b. ten cents
- c. fifteen cents
- d. fifty cents
- e. one dollar

Section III – FILL-IN-THE-BLANK

Instructions: PRINT NEATLY the correct answer in the blank provided. [Each blank is worth 1 points!]

1. The maker of a motion cannot offer _____ against the motion but is entitled to vote against it.
2. According to the _____ of parliamentary procedure, some motions are of higher rank than others.
3. If in _____, the president may, rather than making a decision, ask the chapter to decide, in which case there can be no appeal.
4. The right to debate must be _____ to those entitled.
5. A decision is usually made in connection with items of business _____ the welfare of the entire chapter, such as the president “deciding” the chapter will sponsor a banquet, or the chair “deciding” on a point of order.
6. Following _____ of the minutes, the president should then sign them.
7. To live and work in a democratic society such as ours, we must possess the knowledge and ability that will enable us to influence the _____ and actions of others.
8. Brief _____ remarks may precede the offering a proposal.



9. A member should act _____ when wearing the official FFA jacket.
10. A duty of the advisor is to encourage _____ of all chapter members in activities.
11. A duty of the historian is to assist the reporter in providing _____ for chapter needs.
12. The state FFA convention is the _____ of a year's activity by FFA members.
13. An organized meeting room will set the _____ for conducting chapter business.
14. The American flag is used as a _____ to foster citizenship among the members.
15. Greenhand FFA Degree recipients shall be entitled to wear the official _____ emblem pin.
16. The National Officer nominating committee consists of _____ official national convention delegates.
17. The FFA emblem always should be used intact without being _____.
18. Each member is charged with the responsibility of upholding the ideals and _____ of the organization, as well as participating in all chapter activities.
19. Official Dress provides identity and gives a distinctive and recognizable _____ to the organization and its members.
20. _____ FFA chapters organize their POA by using committees.